

West Franklin USD 287

Board of Education Meeting

Education Center

510 E. Franklin

Pomona, Ks 66076

Monday, June 13, 2011

7:00 pm

Call to Order

The regular meeting of the West Franklin USD 287 Board of Education was called to order by Vice President Thayne Bush with the following members present:

Sherry Harris

Nancy Reed

Dave McClain

Lisa Reece – arrived at 7:08 pm

Also present: Mr. Dotson Bradbury, Superintendent, Teresa Hawkins, Clerk, WFHS Principal Rick Smith, Paula Smith, Kristin Smith, Bill Lloyd, Stacia Spencer, Tim Matthias and Curt Altic

Approve Consent Agenda

A motion was made by Nancy Reed and seconded by Dave McClain to approve the following items on the consent agenda:

- Minutes of the May 9, 2011 Meeting
- Financial Reports/Pay Bills

Carried: 4-0

Patron Forum

Paula Smith asked that the Board grant her daughter, Kristin Smith, permission to attend the National FCCLA convention as a judge and mentor, representing West Franklin High School. Kristin did not qualify for nationals, but is willing to pay her own way.

Reports

Principal Rick Smith had nothing to add to his report in the board management letter.

Superintendent Dotson Bradbury had nothing to add to his report in the board management letter.

Three Lakes Educational Coop Lisa Reece, USD 287 representative to the Coop Board, reported that the Coop Board will do the 2nd evaluation of the director at the next meeting. She also state they are beginning the negotiation process for 2011-2012.

Three Lakes Coop will be having a Technology Award competition for the 2011-2012 school year for their certified staff. The winner of the competition will receive an I-Pad.

Regular Board of Education Meeting
Monday, June 13, 2011

Board Member Appointment,
Milk Bids, Propane Bids, Diesel
Fuel Bids, Gym Floor Repair Bids,
Walk-In Cooler/Freezer & Concrete Work Bids,
BB/SB Concession/Restroom Bids,
District Handbook Policy Changes,
Donation by Wal-Mart,
Travel Request, ARC Appointment,
Void Outstanding Checks,
Record Reduction, QPA Report Approval,
Surplus Property

Board Member Appointment

A motion was made by Lisa Reece and seconded by Nancy Reed to appoint **Stacia Spencer** to vacant Position #2, due to the resignation of Janie Dillon. This is a 2 year appointment.

Carried: 5-0

Milk Bids

A motion was made by Nancy Reed and seconded by Dave McClain to accept the firm bid from Robert's Dairy.

Carried: 5-0

The bid recap is made a part of these minutes.

Propane Bids

A motion was made by Dave McClain and seconded by Nancy Reed to accept the low bid of \$1.717 per gallon from Farrellgas.

Carried: 5-0

The bid recap is made a part of these minutes.

Diesel Bids

A motion was made by Dave McClain and seconded by Nancy Reed to accept the low bid of \$3.57 per gallon from Lybarger Oil.

Carried: 5-0

The bid recap is made a part of these minutes.

Gym Floor Repair Bids

A motion was made by Lisa Reece and seconded by Nancy Reed to accept the low bids, for repairs only, from Malone Floor. Appanoose Elementary gym floor - \$2,950.00 and West Franklin High School JV gym floor - \$5,900.00

Carried: 5-0

The bid recap is made a part of these minutes.

Walk-In Cooler/Freezer & Concrete Work Bids

A motion was made by Dave McClain and seconded by Nancy Reed to accept the bid of \$17,525.00 from Taylor Brothers Construction for the concrete work. Burlingame Concrete Construction bid did not meet specs.

Carried: 5-0

A motion was made by Lisa Reece and seconded by Sherry Harris to reject the bid from All Seasons AC & Heating for the walk-in cooler/freezer and to rebid the cooler/freezer due to only receiving one (1) bid.

Carried: 5-0

The bid recap is made a part of these minutes.

Baseball/Softball Concession Stand/Restroom Bids

A motion was made by Nancy Reed and seconded by Lisa Reece to accept the low bid of \$20,865.00 from Taylor Brothers Construction. The Pomona Recreation Commission will pay ½ of the cost.

Carried: 5-0

The bid recap is made a part of these minutes.

District Handbook Policy Changes

A motion was made by Lisa Reece and seconded by Nancy Reed to approve the proposed changes regarding student immunizations.

Carried: 5-0

Donation By Wal-Mart To FCCLA

A motion was made by Dave McClain and seconded by Nancy Reed to accept the \$100.00 donation.

Carried: 5-0

Travel Request

A motion was made by Dave McClain and seconded by Lisa Reece to approve the following travel request:

- Superintendent Bradbury to attend the KSSA Summer Conference in Salina – June 15th & 16th

Carried: 5-0

ARC Board Appointment

A motion was made by Sherry Harris and seconded by Nancy Reed to approve the appointment of Dan Forbis to the Appanoose Recreation Board. This appointment is to finish Stacy Hower's term of office, due to his resignation.

Carried: 5-0

Void Outstanding Checks & Record Reduction

A motion was made by Lisa Reece and seconded by Dave McClain to authorize all checks 2 years and older be voided and to reduce records, as provided by statute..

Carried: 5-0

QPA Report Approval

A motion was made by Nancy Reed and seconded by Lisa Reece to approve all building principal's QPA reports.

Carried: 5-0

Surplus Property

A motion was made by Dave McClain and seconded by Nancy Reed to declare old math textbooks and music instruments as surplus property and to be disposed of by administration.

Carried: 5-0

Executive Session

A motion was made by Dave McClain and seconded by Sherry Harris at 7:55 pm to enter executive session for 15 minutes for the purpose of discussing non-elected personnel to protect the privacy interests of the individuals to be discussed and for the purpose of discussing negotiations to protect the public interest in negotiating a fair and equitable contract and to discuss matters affecting a student to protect the privacy interests of the individual to be discussed.

Carried: 5-0

The Board of Education returned to open meeting at 8:10 pm

**Executive
Session Cont.**

A motion was made by Thayne Bush and seconded by Sherry Harris at 8:10 pm to re-enter executive session for 5 minutes for the purpose of discussing non-elected personnel to protect the privacy interests of the individuals to be discussed and for the purpose of discussing negotiations to protect the public interest in negotiating a fair and equitable contract and to discuss matters affecting a student to protect the privacy interests of the individual to be discussed.

Carried: 5-0

The Board of Education returned to open meeting at 8:15 pm

Employment Recommendations

A motion was made by Lisa Reece and seconded by Nancy Reed to accept the following employment recommendations:

Resignations:

- James Spencer – Head Middle School Football Coach
- Pam Olson – Bus Driver

Employment:

- Ian Evans – Head High School Baseball Coach
- Kyle Conley – Asst. High School Baseball Coach
- Diane Jones – High School Scholars' Bowl Coach
- Clayton Evans – Head Middle School Football Coach
- Susan Zentz – Web Master for all Facilities
- Shawn Walters – AM Duty – WES
- Paula Howard – PM Duty, Spelling Bee, Math Bee – WES
- Elise Woodbury – PDC Chair
- Janet Ashburn – Music – WES
- Heather Conway – Literacy Coach – WES
- Joni Jones – AM Duty – AES
- Nancy Baker – PM Duty – AES
- Kim Dixon – Math Bee – AES
- Gayle Walthall – Spelling Bee – AES
- Literacy Coach – Alane Ecord - AES

**Classified Employees as presented – list is made a part of these minutes
Negotiated Agreement as presented
Ratification of Teacher Contract**

Passed: 5-0

Opening of Bids
For

Milk

Date: June 6, 2011

Bids were opened at 10:00 am.

Those present: Board Clerk Teresa Hawkins and Food Service Director Cherree Keeton

Bids were received from the following companies:

Robert's Dairy

Robert's Dairy

Description: ½ pint Paper Cartons:

	ESC Bid	Firm Bid
Unflavored 1% Milk	.2730	.3130
Chocolate Skim Milk	.2834	.3234
Strawberry Skim Milk	.2834	.3234

Lowest Bidder: Robert's Dairy. Information to be taken to the Board of Education for approval on June 13, 2011.

Currently the district is paying .235 for 1% unflavored, .237 for chocolate and .240 for strawberry skim milk.

Meeting adjourned at 10:02 am.

Opening of Bids
For

Propane Heating Fuel

Date: June 6, 2011

Bids were opened at 10:30 am.

Those present: Board Clerk Teresa Hawkins, Transportation Director Richard Adler and Blake McGuire

Bids were received from the following companies:

Ferrellgas
Heetco
S & S Oil & Propane
Lybarger

Ferrellgas

Description: Propane Bid: \$1.717 per gallon (firm)

Heetco

Description: Propane Bid: \$1.778 per gallon (firm)

S & S Oil & Propane

Description: Propane Bid: \$1.788 per gallon (firm)

Optional – calculated on delivery date cost plus .21 – not to exceed 1.899

Lybarger Oil

Description: Propane Bid: \$1.87 per gallon (firm)*

*Requires inspection of system for leaks and defects

Lowest Bidder: Farrellgas Information to be taken to the Board of Education for approval on June 13, 2011.

Currently, the district is paying \$1.37 per gallon from Propane Central.

Meeting adjourned at 10:34 am.

Opening of Bids
For

Diesel Fuel

Date: June 6, 2011

Bids were opened at 10:15 am.

Those present: Board Clerk Teresa Hawkins, Transportation Director Richard Adler and Blake McGuire

Bids were received from the following companies:

Ottawa Coop Association
S & S Oil and Propane, Inc.
Lybarger Oil, Inc

Ottawa Coop

Description: Diesel Fuel Bid: \$3.699 per gallon (firm)
*Optional Diesel Fuel Bid: \$3.899 per gallon – not to exceed
*Truck price of the day, which will be \$.25 a gallon over Coop's cost for the day – not to exceed \$3.899 per gallon. Proof of invoice provided upon request. Last year's highest price was \$3.77, USD 287 maximum price was \$2.999, and the lowest price USD 287 paid was \$2.539 per gallon.

S & S Oil and Propane, Inc.

Description: Diesel Fuel Bid: \$3.597 per gallon (firm)
*Optional Diesel Fuel Bid: \$3.787 per gallon – not to exceed
*Truck price of the day, which will be \$.24 a gallon over the cost for the day – not to exceed \$3.787 per gallon.

Lybarger Oil, Inc.

Description: Diesel Fuel Bid: \$3.57 per gallon (firm)
*Optional Diesel Fuel Bid: see note below
*This is a fixed forward price for #2 ULSD. As we do not know what percentage of #1 diesel you use for winter blend, we will sell the #1 fuel to you for the above fixed price plus whatever the difference between #1 and #2 is on the date of delivery.

Lowest Bidder: Lybarger. Information to be taken to the Board of Education for approval on June 13, 2011.

The most recent bill from Ottawa Coop was \$2.999 per gallon.

Meeting adjourned at 10:20 am.

Opening of Bids
For

Gym Floor Repair

Date: June 11, 2010

Bids were opened at 11:00 am.

Those present: Board Clerk Teresa Hawkins, Transportation Director Richard Adler and Superintendent Dotson Bradbury

Bids were received from the following companies:

Malone Floor, Acme Floor Company and Lankford Enterprises

Malone Floor

Repair AES varsity gym floor	\$2,950.00
Repair, sand and repaint AES varsity gym floor	\$10,500.00
Repair WFHS JV gym floor	\$5,900.00

Acme Floor Company

Repair AES varsity gym floor	\$10,898.00
Refinish entire playing surface of AES gym floor	\$10,027.00
Repair WFHS JV gym floor	\$10,969.00
Refinish entire playing surface of WFHS JV gym floor	\$6,171.00

Lankford Enterprises

Repair AES varsity gym floor	\$15,300.00
Refinish entire playing surface of AES gym floor	\$7,450.00
Repair WFHS JV gym	\$14,350.00
Refinish entire playing surface of WFHS JV gym floor	\$5,450.00

Lowest Bidder: Malone Floor Information to be taken to the Board of Education for approval on June 13, 2011.

Meeting adjourned at 11:05 am.

Opening of Bids

For

Walk-In Cooler/Freezer Floor at WFHS

Date: June 9, 2011

Bids were opened at 10:15 am.

Those present: Board Clerk Teresa Hawkins and Accounting Clerk Trisha Kaub

Bids were received from the following companies:

Taylor Brothers Construction
Burlingame Concrete Construction, Inc.

Taylor Brothers Construction

Description: Concrete Work for Walk-In Cooler/Freezer Bid: \$17,525.00

Burlingame Concrete Construction, Inc.

Description: Concrete Work for Walk-In Cooler/Freezer Bid: \$ 9,560.00

Exclusions: Paragraphs #8 & #9 were both excluded from this bid

Information to be taken to the Board of Education for approval on June 13, 2011.

Meeting adjourned at 10:18 am.

Opening of Bids

For

Walk-In Cooler/Freezer at WFHS

Date: June 9, 2011

Bids were opened at 10:00 am.

Those present: Board Clerk Teresa Hawkins and Accounting Clerk Trisha Kaub

Bids were received from the following companies:

All Seasons AC & Heating

All Seasons AC & Heating

Description: 50' L x 8' 6" W x 8' H
Walk-In Cooler/Freezer

Bid: \$46,642.40

Muckenthaler, Inc

Declined bidding, due to concerns about the specs

Bid:

Information to be taken to the Board of Education for approval on June 13, 2011.

Meeting adjourned at 10:02 am.

Opening of Bids
For

Baseball Concession Stand/Restrooms

Date: June 6, 2011

Bids were opened at 9:00 am.

Those present: Board Clerk Teresa Hawkins, Food Service Director Cherree Keeton and Sonny Burch

Bids were received from the following companies:

Loyd Builders, Inc. and Taylor Brothers Construction

Loyd Builders, Inc.

Refurbish Baseball Concession Stand/Restrooms \$24,847.00

Taylor Brothers Construction

Refurbish Baseball Concession Stand/Restrooms \$20,865.00

Lowest Bidder: Taylor Brothers Construction Information to be taken to the Board of Education for approval on June 13, 2011.

Meeting adjourned at 9:05 am.

**CLASSIFIED EMPLOYEES
2011-2012 SCHOOL YEAR**

District Office	
Teresa Hawkins	Board/Payroll Clerk
Cheree Keeton	Office Assistant
Trisha Kaub	Accounting Clerk
Toni Reece	Technology Aide
Bonnie Olson	Board Treasurer
Michelle Miller	Sub Coordinator
School Secretaries	
Betty Greer	WFHS
Nancy Parkin	WFMS/WFLC
Pattie Piersol	AES
Brenda Stinson	WES
Teacher Aides	
Theresa Dyer	Para - SPED Monitor
Jon Horne	Teacher Aide - LC
Diane Humerickhouse	ISS Monitor
Patricia Dyer	Teacher Aide - AES
Gail Shelton	Para - SPED Monitor
Juanita Sleichter	Teacher Aide - LC
Dorothy Welch	Teacher Aide - AES
Diana Ritzell	Library Aide - WES
Amy Weien	Library Aide - WES
School Nurse	
Jackie Robbins	School Nurse
Maint/Trans Supervisors	
Richard Adler	Trans/Maint Director
Jerry Engel	Dst Maintenance Tech
Food Service	
Carol Adler	Cook - AES
Marsha Alexander	Cook - WFHS
Vicki Horton	Cook - WFHS
Cheree Keeton	Food Service Director
Dorothy Messick	Cook - WES
Pam Olson	Cook - WFHS
Mary Garber	Kitchen Mgr - AES
Patricia Piersol	Kitchen Mgr - WES
Nina Thompson	Kitchen Mgr - WFHS
Connie Kamp	Dishwasher - AES
Karla King	Dishwasher - WFHS
Vada Miller	Food Service Aide - WFMS

Custodians	
Steve Anderson	Mowing/Custodian
Johnny Deaner	WFHS
Lisa Grattan	WFHS
Marcus Kinion	Lead Custodian
Robert McEwen	WFMS
Les Michael	WES
Donna Price	WES
Goldie Seaton	AES
Linda Watts	AES
Bus Drivers	
Ople Adams	WES
Bret Carey	AES
Connie Kamp	AES
Christy Keegan	WES
Don Lockaby	SPED
Rex Montague	AES
Kermit Gene Pattersor	WES
Dorothy Pritchard	Transportation Aide
Tim Reynolds	AES
Opal Shepherd	Pre-School
Gary Stoneking	Pre-School
Lynda Taul	AES